**Kensington PTA Executive Board Meeting**

**Agenda**

**Thursday, Sept. 5, 2019**

**9:30 am Rocky River Park**

Welcome back and Introductions: 16 people present

**Presidents Report**

Review of Old/New Business as needed below

- Worked on budget all summer long – most important line of biz today

- Overview of how year will pan out.

- We need someone to run talent show – let’s try to fill it

**VP's Reports**

Mr. Murphy

-School officer is present at the school for drop off and pick up to help with security – helps with crossing the street Neil Zelicky

- we have a new custodian who can help with all new events – Mr. Dependrok

- new resource officer this year at KIS, Goldwood and Beach. Has already helped with safety on Lake Road

- Mr. Murphy would like PTA parents to look at our students’ handbook and review verbiage to make sure it makes sense and see if we have any edits/changes

**Spooky Saturday**

Jenny

* All tickets are ordered
* Make new games for this year; trying to expand it – to make it fresher
* We have enough chairs – will need more volunteers
* Need someone to take over for 2020
* Look for volunteer sign ups after homecoming

**Treasurer's Report**

See attached line itemed budget

Q&A re: Budget

Q: what is the $2800 expense for the mum sale?

A: basing it on last year

* Seems high – going to check on the expense. Could be lower
* Eliminated expense from budget so we could vote on budget today. There was no expense for last year’s mum sale

Q: Why is the expense for the book fair so high?

A: have to buy the books

* Clarification – we have a lot in scholastic dollars. This year, we will take the cash since we don’t need scholastic dollars at all.

Q: How much do we make on the book fair?

A: It’s not supposed to be a fund raiser. Neither is the fun run.

* We have a few new fund raisers this year. When the kids get back from winter break – it’s an online-only fund raiser – kids do a glow run (gym is set up as a glow course). We projected extremely conservatively for this fund raiser.
* We are also signed up for School Store. Sign up online – when you shop online at over 50 stores – KIS gets a percentage. This is a misc fundraiser on the budget.
* Monsters Hockey Team Fund Raiser: we put down a $100 deposit. We will get 75 seats. We’ll make $10 on each ticket ($750) – 30 kids can go on the ice. If we sell more, they can accommodate us. If we do that, kids can be bench warmers before the game, etc. Picked Dec. 13 (Friday) – inexpensive food and drink night at the arena too.
  + Rocky River Hockey also does this in December.
  + People have a lot of commitments in December – can we look at January?
  + We do not lose out if we do not sell the tickets

If we want to do more family activities, we will add it to a future agenda.

* Proposed 19/20 budget
* Booster Fun Run will bring in more money than we’ve brought in in years past
* We under-projected for our fundraisers, so our end-of-year excess is very conservative
* With what we are projecting to have at the end of the year ($14K), it’s too much. We should have half of that – need to find ways to allocate the funds throughout the year
* Potential Field Trips to fund with excess funds (Megan to address) –– 3rd grade zoo trip $330; Rosso Gelato (on hold for now, but pretty inexpensive); Mrs. Sollenberger wants to do in-class science sessions thru the Natural History Museum; Paxton wants to take the kids to Playhouse Square with 12 adults – need 20% down of $1038 total; -- would be $5220 total if we funded all of this
* Jaimie suggested using the cash we get from the Book Fair and getting Scholastic Dollars instead of cash – we can get more Dollars than cash and it will bring down our total end-of-year carry over – maybe we do half Dollars and half cash. We could also give the teachers money to shop ($50-$100 scholastic dollars) to use up the Dollars if we were to do 50/50 or all Scholastic Dollars from Book Fair
* Mrs. Kromer might bring in an author so excess money could pay for that as well
* If we do 50/50 (Dollars/cash) from Book Fair, we are projecting we’d end the year at $6K excess
* There’s also money from the RREF to fund Mrs. Kromer and other things if we cannot do it
* We will support the Playhouse Sq field trip
* We will support the zoo field trip
* Gelato field trip on hold
* Fees: adding bank services charges back to budget -- $75 for checks, etc

VOTE ON BUDGET:

**BUDGET PASSED!!!**

Secretaries Report

* Nothing as of now

Delegates Report

* **Homecoming Dinner** – food trucks. Tickets are $5. Entertainment – DJ, crafts, etc. HS volunteers. We have sponsors. Sept. 27 4:30-7p.
* **Revised Bylaws submitted**– Angela and Megan revised over the summer. Have to be approved. Changed very little. Membership dues changed. Voting by proxy added.
* **Fall Mum Sale** – need volunteers for 2 morning shifts. Oct 10/11. Dress down for this if you volunteer – it’s messy and a lot of work.
  + 1. **Mum assembly was this morning. Can order and pay online. End of the sale is 9/18. Delivery is Sat. Oct 5. From 10a-12p. Need volunteers for delivery. Angela will send out a sign up for volunteering.**
* **Pizza Day changes** – Every other week. JJ’s this year. We can revisit every week in the future – but for now every other week. JJ’s can accommodate every week.

New Business

* **Restaurant fundraisers: needs and ideas**
  1. - Chipotle already paid us $622!
  2. - Maybe try for once/quarter (3 more for the school year)
  3. - IDEAS: Danny Boys, Five Guys, Bearden’s, Jersey Mike’s, Gourmet Guy
* **Boosterthon Fun Run**
  1. - NEW FUNDRAISER!
  2. - Right when kids get back from Christmas Vacation.
  3. - Team of people come in; do pep rally; be one big team as a school; like GOTR but for the whole school; fundraising entirely online; culminates with a glow run in the gym; chose this group because they make a lot of money. We are projecting 1/5 of what this group thinks we will make. Schools in our area (89% return year over year) make $25K/year.
  4. - This year’s theme is Wild West.
  5. - Kids can make videos to raise money.
  6. - We are hoping to make $4K
  7. - during the school day
  8. - parents can come and watch
* School Store
* Shopping online – Best Buy, Walmart, etc.
* We need to get people to sign up
* We get a percentage of sales when people shop online

WOMENS GRANT

* We are going to apply for $1500 grant for assisted lunches for kids. If we get it, it could apply for next school year (not this year)
* General Board

5K Run

* Will happen in spring or before winter (Jaimie looking into both dates) – looking at April 26, May 5 or around Thanksgiving for a Turkey Trot of Jingle Bell Run
* Jaimie will lead – April – after Spring Break – we will aim for April 26 or May 5
* Should we do shirts? Maybe just for the kids
* Do we want a race timer?

Poker Run

* Sold out!
* Questions/comments
  1. Instead of Muffins with Mom or Donuts with Dad, lets make it for “Parents” because not every student has a mom or dad. “Pastries with Parents”
     + - 1. - Would also like to stagger the times so it’s not so crazy in the morning -- or make it 2 days instead of 1

Attachments

* Calendar of Events
* Meeting Dates
* General and Executive Board Contact Info
* Budget

Meeting over at 10:51a. Next meeting is Oct 10 with bagels!

**Executive Board Meeting**

October 3, 9:30am, KIS Commons